

**Lake St. Charles Community Development District  
Board of Supervisors' General Meeting Agenda**

**7:00 p.m., April 5, 2022**

*Lake St. Charles Clubhouse, 6801 Colonial Lake Dr., Riverview, Florida 33578*

Board of Supervisors

Robb Fannin, Chair, 785-5423

Dave Nelson, Vice Chair, 293-7979

Sabrina Peacock, Secretary/Treasurer 951-8327

Virginia Gianakos, Supervisor, 293-4728

Marlon K. Brownlee, Supervisor, 813-485-5685

LSC CDD Staff

Adriana Urbina, District Manager,  
741-9768

Mark Cooper, Property Manager, 990-7555

Luis Martinez, Facilities Monitor, 990-7250

<i><b>Time</b></i>	<i><b>Item</b></i>
<b>7:00 – 7:05</b>	<b>1. CALL TO ORDER 2. PLEDGE OF ALLEGIANCE 3. INVOCATION (CHAIR FANNIN) 4. ACKNOWLEDGMENT OF SUPERVISORS AND STAFF PRESENT 5. INTRODUCTION OF HOMEOWNERS, RESIDENTS AND PUBLIC AND IDENTIFICATION OF PARTIES WISHING TO MAKE PUBLIC COMMENTS</b>
<b>7:05 – 7:15</b>	<b>6. PUBLIC COMMENTS (UP TO 3 MINUTES PER SPEAKER, 10 MINUTES DESIGNATED)</b>
	<b>1. Homeowners Requesting to Speak (Please State Name Prior to Remarks)</b>
<b>7:15 – 7:20</b>	<b>7. CONSENT AGENDA (5 Minutes)</b>
	<b>1. Approval of additions to the agenda and removal of additional consent agenda items with questions as requested by board members. 2. Approval of Consent Item Agenda a. March 1, 2022 Meeting Minutes b. Committee Meeting Minutes for March 2022 i. Treasurer's Review Committee ii. Security and Grounds Committee iii. Management Committee iv. Strategic Committee c. February 2022 Financial Statements d. March 2022 Property Manager Report e. March 2022 Facilities Monitor Report (Separate from packet)</b>

<b>7:20-7:35</b>	<b>8. AUDIT PRESENTATION FY 20-21 (15 Minutes)</b>
<b>7:35-8:20</b>	<b>9. COMMITTEE REPORTS (45 Minutes)</b>
	<p><b>1. Treasurer's Review Committee – Treasurer Peacock</b></p> <ul style="list-style-type: none"> <li><b>a.</b> The Treasurer's Review Committee recommends a Motion to approve the purchase of a 10ft x 20ft (5) panel Rally Master practice backboard from Do It Tennis in the amount of \$6,644.</li> <li><b>b.</b> The Treasurer's Review Committee recommends a Motion to approve Policy #2907 Job Description – Facilities/Technology Monitor as presented in Supervisor packet.</li> <li><b>c.</b> DEP Grant Discussion.</li> </ul> <p><b>2. Grounds/Security Committee – Committee Chair Nelson</b></p> <ul style="list-style-type: none"> <li><b>a.</b> The Grounds/Security Committee recommends a Motion to approve purchasing one (1) 6 feet wide by 25 feet long by 3/8" thick roll of PEM anti slip, anti-microbial, anti-bacteria lightweight aquatic floor matting in the Sandstone color to cover (wall to wall on 3 sides) both shower floors in the clubhouse restrooms for a cost not to exceed \$1,200.</li> <li><b>b.</b> The Grounds/Security Committee recommends a Motion to approve the proposal provided from Outland Surveying in the amount of \$800 to survey the joint property line of the CDD and the home sites located on Bucks Ford Drive whose back yards are located close to the drainage canal and trail.</li> </ul> <p><b>3. Management Committee – Committee Chair Fannin</b></p> <p><b>4. Strategic Planning Committee – Committee Chair Brownlee</b></p>
<b>8:20- 8:30</b>	<b>11. MATTERS RELATING TO CDD ADMINISTRATION: CHAIR (10 Minutes)</b>
	<b>GENERAL REMARKS – Chair of The Board of Supervisors</b>
<b>8:30-8:40</b>	<b>12. PROPERTY MANAGER (10 Minutes)</b>
	<p><b>Items for Consideration by Property Manager - Mark Cooper</b></p> <ul style="list-style-type: none"> <li><b>1.</b> Property Management Report</li> </ul>
<b>8:40–8:45</b>	<b>13. DISTRICT MANAGER (5 Minutes)</b>
	<p><b>Items for Consideration by District Manager – Adriana Urbina</b></p> <ul style="list-style-type: none"> <li><b>1.</b> District Manager Report</li> </ul>
<b>8:45 –8:55</b>	<b>14. REMAINING CONSENT ITEMS REMOVED FOR DISCUSSION (10 Minutes)</b>
<b>8:55</b>	<b>ADJOURN</b>